

## APPLICATION FORM: 1<sup>st</sup> Year Students (on-campus) for the 2021 academic year

Thank you for applying at Prestige Academy.

There are 3 processes to follow:

1. **Apply: Complete Application Form and pay application fee of R1,350.00.**
2. **Register: Complete Registration Contract and pay deposit of R9,000.00 when accepted**
3. **Final enrolment administration process in January 2021**

### GUIDE TO COMPLETE YOUR APPLICATION

Attached please find the Application Form that includes information on the programme fees and the terms and conditions. Please ensure that you (the applicant), the principal payer and the co-payer initial and sign in full where indicated. To enable us to process your application you are required to submit the below mentioned documentation of the **applicant**.

1. Application Form	2. Grade 11 or latest grade 12 results	3. or Final Grade 12 / Senior Certificate	4. Copy of Identity Document of Applicant	5. Proof of Payment of Application fee of
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If the applicant prefers to make use of the payment plan, the following additional documents of the **principal- and co-payer** must be included.

1. Principal Payer copy of Identity Document	2. Co-Payer copy of Identity Document	3. Latest Salary Slip of Principal Payer (3 months)	4. Latest Salary Slip of Co-Payer (3 months)	5. Latest Financial Statements of Company/Trust (if payer)
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### DISCOUNTS OFFERED

<b>Early Registration Discount</b> Apply, register and pay deposit before 31 July 2020 and qualify for 5% discount	<b>Early Payment Discount</b> 7.5%: Full payment of programme fee by 30 Sept 2020 5%: Full payment of programme fee by 30 Nov 2020 3%: Full payment of programme fee by 31 Jan 2021	<b>Sibling Discount</b> R1,000.00 per student if 2 or more siblings register.
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**Further steps after we have received the application form and the above mentioned documentation and R1,350.00 non-refundable application fee:**

- Your provisional acceptance will be communicated with you.
- Your student number will be issued.
- You may now proceed with your formal registration on our website [www.prestigeacademy.co.za](http://www.prestigeacademy.co.za).
- Your registration deposit of R9,000.00 must be paid on/before 30 November 2020 to secure your seat for the 2021 academic year.
- International students will be required to apply for their study permit well in advance.

Note: Use your student number as reference in all correspondence when making payments and/or when applying for a student loan/bursary. Students applying for financial aid through means of a student loan or external bursary should proceed with the loan application as soon as possible.

### Banking details of the Bellville campus:

Account Holder: Prestige Academy      Bank: ABSA, Branch Code: 632005      Account Number: 4055701188

Do not hesitate to contact us, should you require assistance with your application.

Your partner in education.

**APPLICATION FORM - 1<sup>st</sup> Year Students (on-campus) 2021 academic year**

STUDENT NUMBER

**SECTION 1: SELECT CAMPUS YOU WISH TO ATTEND**

BELLVILLE CAMPUS		CENTURION CAMPUS	
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**SECTION 2: SELECT QUALIFICATION**

FACULTY OF BUSINESS AND COMMERCE				FACULTY OF ARTS AND DESIGN				
Qualification Name	SAQA ID	Select	Qualification Name	SAQA ID	Select	Qualification Name	SAQA ID	Select
Bachelor of Commerce in Digital Marketing (NQF7)	90907		Diploma in Business Marketing (NQF6)	83187		Bachelor of Arts in Visual Arts in Visual Communication Design (NQF7)	80448	
Bachelor of Commerce in Business Marketing (NQF7)	82146		Diploma in Business Management (NQF6)	84906		Bachelor of Information Technology in Web Design and Development (NQF7)	110459	
Bachelor of Commerce in Business Management (NQF7)	84887		Diploma in Tourism Management (NQF6)	83188		Bachelor of Applied Arts in 3D Animation (NQF7)	83227	
Bachelor of Commerce in Event Management (NQF7)	99647		Diploma in Event Management (NQF6)	80526		Diploma in 3D Animation (NQF6)	112900	
Bachelor of Commerce in Project Management (NQF7)	110099		Higher Certificate in Business Marketing (NQF5)	90513		Higher Certificate in Desktop Publishing and Computer Art (NQF5)	96714	
			Higher Certificate in Business Accounts Administration (NQF5)	96724		Higher Certificate in Graphic Web Design (NQF5)	96731	
<b>FACULTY OF INFORMATION TECHNOLOGY</b>						Higher Certificate in Photography (NQF5)	88866	
Higher Certificate in Internetwork System Specialisation (NQF5)	96715					Higher Certificate in Film & TV Make-Up Design (NQF5)	96801	

**SECTION 3: PERSONAL DETAILS OF APPLICANT**

<b>Title (e.g. Mr, Ms)</b>	Mr.		Ms.		Dr.		Other		<b>Date of Application</b>						
<b>Surname</b>															
<b>Full Name/s</b>															
<b>Identity/Passport Number</b>															
<b>Date of Birth</b>				<b>Gender</b>	Male		Female								
<b>Home Language</b>	English		Afrikaans		isiXhosa		Zulu		<b>Other (Specify)</b>						
<b>Speak &amp; Write English</b>	Excellent		Good		Average		Below Average		Not at all						
<b>Nationality</b>	South African		Namibian		Botswana		Zimbabwean		<b>Other (Specify)</b>						
<b>Home Address</b>									<b>Postal Code</b>						
<b>Postal Address</b>									<b>Postal Code</b>						
<b>Home Tel No.</b>						<b>Cell No.</b>									
<b>Work Tel No.</b>						<b>Fax No.</b>									
<b>Email Address</b>															
<b>Marital Status</b>	Single		Married		Divorced		Widowed		<b>Children</b>	Yes		No		<b>Ages</b>	
<b>Population Group</b>	White		Black		Coloured		Indian		<b>Other (Specify)</b>						

**SECTION 4: EDUCATION HISTORY OF APPLICANT**

<b>High/Secondary School</b>							<b>City</b>					
<b>Select current or highest level of education</b>	Currently in Grade 12		Currently grade 12 ACE (Accelerated Christian Education)		Currently Cambridge IGCSE Grade 12		Completed Gr12 with Higher Certificate Pass		Completed Gr12 with Diploma Pass		Completed Gr12 with Bachelors Pass	
	Completed ACE (Accelerated Christian Education) Grade 12		Completed Cambridge IGCSE Grade 12		Completed International Baccalaureate Diploma		Partially completed tertiary qualification		Completed tertiary qualification		Other International (Mention)	

**SECTION 5a: PERSONAL DETAILS OF PRINCIPAL PAYER OF ACCOUNT / SPONSOR (Individual)**

Title (e.g. Mr, Ms)	Mr.		Ms.		Dr		Other		Relation to applicant			
Surname												
Full Name/s												
Identity Number												
Home Language	English		Afrikaans		isiXhosa		Zulu		Other (Specify)			
Nationality	South African			Namibian			Botswana		Zimbabwean	Other (Specify)		
Home Address										Postal Code		
Postal Address										Postal Code		
Home Tel No.								Cell No.				
Work Tel No.								Fax No.				
Email Address												
Marital Status	In Community of Property			Out of Community of Property (with accrual)			Out of Community of Property (without accrual)			Divorced	Widow / Widower	Single
Employment Status	Self-employed			Permanent Contract			Part-time Contract			Casual/Temp	Pensioner	Unemployed
Employer / Company Name								Position in Company				
Postal Address of Employer										Postal Code		

\* If married in Community of Property, complete spouse details.

\* Co-payer must also complete.

\* If company/bursar is the Principal payer, the parent/guardian must fill in Section 5b as part of the indemnity.

**SECTION 5b: PERSONAL DETAILS OF CO-PAYER OF ACCOUNT / SPOUSE (Individual)**

Title (e.g. Mr, Ms)	Mr.		Ms.		Dr		Other		Relation to applicant			
Surname												
Full Name/s												
Identity Number												
Home Language	English		Afrikaans		isiXhosa		Zulu		Other (Specify)			
Nationality	South African			Namibian			Botswana		Zimbabwean	Other (Specify)		
Home Address										Postal Code		
Postal Address										Postal Code		
Home Tel No.								Cell No.				
Work Tel No.								Fax No.				
Email Address												
Marital Status	In Community of Property			Out of Community of Property (with accrual)			Out of Community of Property (without accrual)			Divorced	Widow / Widower	Single
Employment Status	Self-employed			Permanent Contract			Part-time Contract			Casual/Temp	Pensioner	Unemployed
Employer / Company Name								Position in Company				
Postal Address of Employer										Postal Code		

**SECTION 5c: IF COMPANY OR BURSAR IS THE PRINCIPAL PAYER**

Registered Name				Registration No.			
Contact Person				Position Held			
Business Telephone No.				Cell No. of Contact			
Email Address				Fax No.			
Contact							
Physical Address							Postal Code
Postal Address							Postal Code

## SECTION 6: PAYMENT METHOD – Select the method of Payment for the Programme Fee

### Early Application and Registration on/before 31 July 2020

Apply and pay deposit before 31 July 2020 and receive the early enrolment discount of 5% on the full programme fee.	Pay 10 instalments	Full payment by 30/9/2020	Full payment by 30/11/2020	Full payment by 31/01/2021
I will pay the balance of the programme fee	Full payment by 30/9/2020	Full payment by 30/11/2020	Full payment by 31/01/2021	Will pay the balance over 10 instalments.

### Application from 1 August 2020 onwards

Pay full programme fee (deposit included) on/before 30 September 2020 and receive discount as per fees list of 7.5%
Pay full programme fee (deposit included) on/before 30 November 2020 and receive discount as per fees list of 5%
Pay deposit of R9,000.00 on/before 30 November 2020 and pay the balance of programme fee by 31 January 2021 and receive discount as per fees list of 3%
Pay R9,000.00 deposit on/before 30 November 2020 and the balance of programme fee over 10 instalments (1st instalment 1 February 2021 and 10th instalment 1 November 2021)

### LATE REGISTRATION: Apply from 1 December 2020 onwards

Pay deposit of R9,000.00 on late application/registration and balance of programme fee on/before 31 January 2021
Pay deposit of R9,000.00 on late application/registration and the balance of programme fee over 10 instalments (1st instalment 1 February 2021 and 10th instalment 1 November 2021)

## SECTION 7: EXTERNAL STUDENT LOAN OR INCIDENTAL CREDIT PLAN

Do you have the intention to apply for an external bursary or have you received a bursary?	Yes	No
Company/Bursar <input type="text"/> Tel: <input type="text"/>		
Do you have the intention to apply for a student loan at a Financial Institution	Yes	No
Financial Institution <input type="text"/> Tel: <input type="text"/>		
Will you be able to pay the 10 monthly instalments in the event of the external bursary or student loan not being approved?	Yes	No

## SECTION 8: APPLICATION FOR HOSTEL ACCOMMODATION

Do you wish to make use of the hostel facility?	Yes	No
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A separate hostel application form must be completed when applying for hostel accommodation. Request a hostel application form by emailing us at [info@prestigeacademy.co.za](mailto:info@prestigeacademy.co.za) or contact the marketing department on (021) 9495036. The hostel application form must be completed and should reach our offices simultaneously with the programme registration form. Hostel applications close on **30 September 2020** and the deposit is payable by 31 October 2020. Late registrations close 15 January 2021, and will only be considered if there is space available in the hostel.

## SECTION 9: TERMS AND CONDITIONS OF APPLICATION

### I/We, the undersigned, by my/our signature hereto consent, warrant and agree that

- 9.1 I/We understand that the official prospectus/website of Prestige Academy contains the particulars of each programme offered by Prestige Academy. It is the Student's responsibility to ensure that he/she applies and registers for the correct programme.
- 9.2 I/We understand that the application fee of R1,350.00 is non-refundable and is payable upon application. I also understand that no approval of the Student's application will take place unless the fee has been paid. I/We further understand that by paying this fee it does not automatically mean that the Student's application has been approved as several admission criteria must first be met.
- 9.3 I/We have studied the programme fees as published on the website and on the next two pages of this document.
- 9.4 I/We have the right to cancel this application and agree to do so in writing by no later than 30 November 2020. Cancellation letter to be send to [info@prestigeacademy.co.za](mailto:info@prestigeacademy.co.za)
- 9.5 I/We understand and agree that if the registration deposit of R9,000.00 has not been paid by 30 November 2020, that I forfeit my reserved place.
- 9.6 I/We agree that where the Student was provisionally accepted at the date of application for a programme (for example a degree) based on his/her grade 11 or 12 results (*not the final results*) and the Student no longer meets the criteria to study towards this programme (*after final grade 12 results are available*), the Student will be transferred to a programme on a lower level (for example diploma or higher certificate) in the same field of study. The Student may also select another field of study that meets the admission criteria.
- 9.7 The Student initially applies with Prestige Academy to study towards a specific qualification. The Student and Payer(s) hereby declare that they are aware and understand that Prestige Academy is currently in the process of a business transfer to become part of STADIO. This will result in the Student obtaining a STADIO qualification when the programme has been completed successfully.

### Declaration

- 9.8 I/We, the undersigned, warrant and agree that all the information supplied in this application is true, correct and up to date and that any false information provided may lead to the termination of my enrolment. In the event of my enrolment being terminated as a result of false information, I/we will not be entitled to any refunds of any fees paid and will be liable to settle the balance of the outstanding fees.
- 9.9 I/We, the undersigned, gives permission that Prestige Academy can obtain credit records from any NCR registered credit bureau for the purpose of determining my/our credit worthiness.
- 9.10 I/We, have been informed of the fees and are able to afford paying same.
- 9.11 In the case of the applicant being a minor, I/We as the parent/guardian consent to the enrolment of the applicant at Prestige Academy.

Type Name and Surname as proof of Signature of Applicant (Student)	Type Place/City/Area e.g. Bellville	Type date
Type Name and Surname as proof of Signature of Principal Payer	Type Place/City/Area e.g. Bellville	Type date
Type Name and Surname as proof of Signature of Co-Payer / Spouse	Type Place/City/Area e.g. Bellville	Type date
Type Name and Surname as proof of Signature of responsible person on behalf of Company/Trust	Type Place/City/Area e.g. Bellville	Type date

### OFFICE USE / APPROVAL:

Higher Education Consultant Initials	Marketing Manager Initials	Financial Manager Initials	Comments
Date	Date	Date	

**SUBMIT FORM**